

St. Edmund Catholic School Registration

High School: 337-457-2592 • Elementary: 337-457-5988
Administration/Bookkeeping: 337-457-3777 • Fax: 337-457-3779
www.stedmund.com



Students Presently Enrolled and Brothers and Sisters Entering: Week of January 11-14

Registration packets will be mailed to parents and **MUST BE RETURNED BY January 14TH TO REMAIN AS RETURNING FAMILY STATUS.**

New Students in Pre-K through 12th Grade: Week of January 19-22

Parents or guardians of children entering St. Edmund School must come to the School Administration office between the hours of 8:00 a.m. and 2:00 p.m. on the dates specified below. Immunization Card for school registration, Certified Birth Certificate, Baptismal Certificate and Social Security Card must be presented at the time of registration.

Priorities and Dates

The priorities and dates stated below in registering *new students* will be followed:

Tuesday, January 19: Catholic families from St. Anthony Parish.

Wednesday, January 20: All other Catholic families and children of St. Edmund School alumni.

Thursday, January 21: Open to anyone where space is available.

Registration Policy

St. Edmund is a Catholic school affiliated with St. Anthony of Padua Roman Catholic Church Parish in Eunice, Louisiana. It is approved by the State of Louisiana and accredited by the Southern Association of Colleges and Schools. The admission of students into St. Edmund School is based on the following policy of non-discrimination and issued by the Diocese of Lafayette, the Diocesan School Board, and the Diocesan Department of Education:

St. Edmund School accepts student applications for admission to any grade regardless of race, creed or national origin. There is no discrimination in the administration of educational policies, of scholarship programs, or of athletic and extra-curricular programs.

Registration Notes

Children returning to St. Edmund are considered registered students for the next school year upon receipt of all required paperwork. All tuition payments through January 2010 must be paid in full before registration for the year 2010-2011 will be accepted.

New families applying to St. Edmund are required to produce the necessary documentation and pay the fees outlined in this form. *Note: **Registration fees are non-refundable.***

Age Requirement

Students entering Pre-kindergarten must be 4-years of age on or before September 30, 2010. Students entering Kindergarten must be 5-years of age on or before September 30, 2010. Students entering first grade must be 6-years of age on or before September 30, 2010.

Tuition Draft Plan

St. Edmund utilizes a tuition draft program. Families may pay tuition in any of the following ways:

- ✓ Pay tuition in full by May 31, 2010 (Receive a 3% discount off tuition for advance payment)
- ✓ Pay the tuition in monthly installments by bank draft; drafts begin July 10th.

You *must* make your payments by bank draft, or otherwise pay for year in advance. Families are required to contact the school if at any time they are unable to make a payment due to an extraordinary circumstance.

2010-2011 REGISTRATION

Tuition

Elementary (Pre-K)	\$380 per month for 12 months
Elementary (K-6)	\$297 per month for 12 months
High School (7-12)	\$380 per month for 12 months

A Family Discount Plan of 12% is applied for two children, 15% for three, 19% for four, 22% for five, 25% for six and 29% for seven children for students K-12. *Pre-K is not included in the Family Plan.*

Tuition Assistance

Families with financial needs, whose children are registered, may apply for tuition assistance from the principal.

Fees & Commitments

Processing Fee <i>One Month Tuition</i> <i>(Credited as May Tuition)</i>	<p>This fee pertains to <u>new families</u> registering for the first time. We ask new families at registration to pay a month's tuition in advance. This is not an additional fee, simply an advance payment of the last month's tuition. Families are only asked to pay the processing fee in their first year of enrollment. <u>This fee is due at registration.</u></p>
Diocesan Tax <i>\$12 per child</i>	<p>The Diocese of Lafayette assesses this school \$12.00 per year for each child registered to help cover the costs of maintaining the Office of Catholic Schools which oversees all the Catholic schools in the Diocese. <u>This fee is due at registration.</u></p>
Out of Parish/ Non-Catholic Fee <i>\$150 per child unless subsidized by church parish</i>	<p>The school has a registration fee of \$150.00 in the form of a subsidy. Most local Catholic churches have made arrangements with this school to pay this fee for their parishioners who support their church monetarily on a regular basis. A form is provided on the back of this registration form to be signed by the pastor agreeing to pay the church subsidy. If you do not qualify for a church subsidy payment for whatever reason or you choose not to ask your church for this support, this fee <u>becomes your responsibility</u> at registration.</p>
Technology Fee <i>\$50 per child</i>	<p>The cost of technology (even with grants) is very prohibitive. A fee of \$50.00 is assessed for each student to cover the cost of software, software licensing, software support, hardware such as computers, monitors, scanners, printers, other peripherals, the repair or replacement of hardware, and supplies such as inkjet cartridges, diskettes, etc. <u>This fee is due at registration time as a post-dated check dated June 1.</u></p>
Building & Maintenance Fee <i>\$100 per family per year</i>	<p>The monies collected from this fee are used to maintain our buildings and grounds. The costs of maintenance have climbed steadily and rapidly over the years. To keep current with the rising cost, the school must assess each family with a \$100 fee. <u>This fee is due at registration time as a post-dated check dated June 1.</u></p>
Book & Activity Fees: <i>Pre-K-8: \$100</i> <i>9-12: \$140</i>	<p>The Book/Activity Fee covers many different areas depending on the individual grade, but the majority of the fee pays for the religion books each year. This fee also funds workbooks, copy paper, testing materials, standardized testing, lab supplies, classroom supplies, etc. <u>This fee is due at registration time as a post dated check dated June 1.</u></p>
Capital Campaign Fee <i>\$50 per family per month</i>	<p>The Capital Campaign Fee is dedicated to payment of debt incurred to construct the new multi-purpose facility which includes seven additional classrooms and a new gymnasium. The fee is to be applied to each family and will last over the life of the loan. <u>This fee will begin June 1 and added to your monthly tuition fee.</u> (Previous Donors may be exempt, please consult the Development Office for more information.)</p>
Spring Fair Hours <i>2 hours per child</i>	<p>Families are required to work two hours per child at assigned booths at the school's Spring Fair held the first weekend in May each year. \$150 assessed otherwise.</p>
Tuition Draft Fee <i>\$0.91/draft</i>	<p>Fee drafted at each month for drafting services.</p>

2010-2011 REGISTRATION

Student Handbook Agreement/Receipt (to be completed by Student & Parent)

PLEASE DOWNLOAD STUDENT HANDBOOK(S) FROM:
www.stedmund.com/academics_policies.htm; IF UNABLE TO DOWNLOAD, CALL
SCHOOL FOR HANDBOOK COPY.

I have read and understand the contents of the student handbook including the internet usage policy and the drug testing policy stated therein. I agree to abide by ALL policies, requirements and rules stated in the handbook.

STUDENT'S SIGNATURE / DATE

PARENT/GUARDIAN'S SIGNATURE & DATE

STUDENT'S SIGNATURE / DATE

Parish Registration Certificate

The following family has applied for admissions to St. Edmund Catholic School:

Parents Name: LAST FIRST MIDDLE NICKNAME

Mailing Address: STREET CITY STATE ZIP

Phone: HOME WORK

FATHER/GUARDIAN'S RELIGION

MOTHER/GUARDIAN'S RELIGION

Children:

NAME GRADE APPLYING FOR

NAME GRADE APPLYING FOR

NAME GRADE APPLYING FOR

{ Do not ask your pastor to pay your subsidy unless you use the donation envelopes and are thus a verifiable giver to your parish. This will eliminate unpleasant situations. Thanks for your cooperation. }

FOR PASTORS

Please check one:

- We will pay the parish subsidy of **\$150.00** per student to support Catholic education.
- We will pay a partial amount of the subsidy, \$_____ per student to help support Catholic education with the understanding that the balance becomes the responsibility of the parent.
- We will not pay the subsidy for this family at this time with the understanding that this fee becomes the responsibility of the parent.

PASTOR'S SIGNATURE & CHURCH SEAL

PASTOR'S SIGNATURE DATE

CHURCH PARISH

CHURCH SEAL

**Note to Pastors: Your church will be billed upon completion of registration. A listing of families will be attached.*